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## CONTRA COSTA COLLEGE | INTER CLUB COUNCIL (ICC)

2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806

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### INTER CLUB COUNCIL | REGULAR MEETING MINUTES | FEBRUARY 14, 2024

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:00PM – 5:00PM

**Zoom Information**

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

**Agenda Materials**

**Board members will be attending via teleconference from the following locations**

*Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.*

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I. ORDER OF BUSINESS	
A. Call to Order – 4:04PM	
B. Roll Call   5 Minutes	
Voting Members	
<b>Vice President of Club Affairs or Designee</b> <i>Sheyla Gutierrez Rojas</i>	<b>Secretary</b> <i>vacant</i>
<b>Vice Chair</b> <i>vacant</i>	<b>Treasurer</b> <i>vacant</i>
<b>Asian Pacific Islander Student Association (APISA)</b> P	<b>Interact Club</b> P
<b>Black Student Union (BSU)</b> A	<b>International Students Club (ISC)</b> A
<b>Bookworms</b> A	<b>Information Technology Club (IT)</b> P
<b>Community, Organizing, and Political Action Club (COPA)</b> P	<b>Inscape Art Club</b> A
<b>Chess Club</b> P	<b>La Raza Student Union (LRSU)</b> P
<b>Cycling Club</b> A	<b>Muslim Student Association (MSA)</b> A
<b>Diversity in STEM</b> A	<b>Rainbow Movement Club (RMC)</b> A
<b>Drama Club</b> A	<b>PsychED Club</b> P
<b>EOPS/NextUp Club</b> A	<b>Puente Club</b> A
<b>Guitar/Live Music Club</b> A	<b>Veterans Club (The 1%)</b> A
<b>Empirical Robotics</b> P	<b>Middle Eastern North African Student Union (MENASU)</b> A
<b>Opposite Coast News (OCN)</b> A	<b>STEM-MESA Club</b> A
Non-Voting Members	

*ASUCCC's Mission: To enhance the welfare of all CCC students through diverse programs, services, and impactful advocacy, fostering an inclusive campus community while representing student voices to support growth and success for every individual.*

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**Advisor:** Angela Loera

**Note-Taker:**

**Public:** Maya Mena (SL Comet 101), Maleah Ward (PsychED)

## II. APPROVAL | 5 Minutes

*The ICC Board will consider any amendments to the agenda and consider for approval the meeting held on **February 14, 2024.***

### A. Minutes *(February 7, 2024)*

PsychEd moves to approve, COPA seconds. Unanimous approval, motion passes.

## III. PUBLIC COMMENT | 10 Minutes

*California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.*

**Maya Mena – starting new club currently in process, to start next week**

## IV. INTRODUCTION OF NEW CLUBS *(Optional)*

### A. Introductions

## V. OLD BUSINESS

### A. Club Rush Spring 2024 Planning (2/28 + 2/29, 11am-2pm) | 20 Minutes

#### a. Updates:

b. Maleah working on flyer with Eman to finish flyer, Ronald found SCI/GE and other spots to hang up flyers (AL to send PRO canva account, flyer should be approved next week to start promoting)

c. Once flyer is done – AL to send SAVE the DATE to all campuswide // then send out through marketing to all students

#### d. Vendor Quotes

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- e. **DJ** – in progress // Approve food budget this meeting (Mr. Pickles or Ike's – 150 sandwiches quote variety/veg options) – **Ronald** // Tacos Wednesday (Pizza backup)
- f. **Theme: Spring Theme** – Each club represent a flower or plant? tablecloths, balloons, fake flowers, succulents

**B. ICC Mixer Planning (March 15, 11am-1pm) | 10 Minutes**

- a. **Updates:** Flyers (Maleah/Eman), Games: SGR to check this week and update next meeting
- b. **Quotes** – Richmond Pizza House (get quote)

## VI. NEW BUSINESS

**A. ICC Elections to Vacant Positions - TABLED**

- a. **Vice Chair - Maleah**
- b. **Secretary -**
- c. **Treasurer**

**B. ICC Workshop Reflection (Roundtable Discussion)**

- 1<sup>st</sup> workshop this past Monday, went well but did not have too much in attendance.
- Chess: not enough people, overall info was useful, participation
- COPA: good, but less people there, info was accurate and will be a financial workshop and how to run meetings
- Optional/mandatory – emails? // make workshops mandatory to make it more informative to benefit clubs // 4PM, flexible to scheduling
- Fundraising/Financial (scenarios, etc): Denise (LRSU)
- How to Run a Meeting/Recruitment: Daniela (COPA)

**C. ICC Communication Method (Text App?)**

- Group chat: Teams, WhatsApp (free), Discord

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- WhatsApp is the most popular app with majority vote. ICC reps will communicate any updates outside of the meeting with the text app and post reminders.

## VII. BUDGET APPROVAL | 5 Minutes

### A. Spring 2024 Club Rush

IT moves to approve overall budget of **\$5,750** for Spring 2024 Club Rush, Chess seconds. Unanimous approval, motion passes.

- a. DJ - \$1,000
- b. Food - \$4000
- c. Misc (supplies) – \$750
- d. Printing – 4 big posters // 100 – get quote to approve next week

## VIII. REPORTS | 10 Minutes

**A. Vice President of Club Affairs or Designee:** clubs to check emails for confirmation emails that were sent out about their clubs.

**B. Clubs** – N/A

**C. Advisor:** Will work with other reps to get any quotes and make sure all reps are on the WhatsApp group chat.

## IX. FUTURE AGENDA ITEMS | 5 Minutes

*ICC will consider any requests for future agenda items.*

*Elections*

*Confirm Quotes for Club Rush*

## X. ADJOURNMENT

**Adjourn - 5:05PM**

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Next Meeting.....**February 21, 2024**